



## Previous Constitution

### CONSTITUTION

#### **ARTICLE I:**

##### **Name and Address**

The name of the organization shall be Dow Graduate Association of North America. The office of the Association shall be at the address of the executive Director of the Association or as designated by the President of the Association from time to time.

#### **ARTICLE II:**

##### **Membership**

All graduates of Dow Medical College, Karachi, Pakistan currently residing in USA and Canada are eligible to be voting members. The privileges of voting and holding office are, however, restricted to members whose membership dues are fully paid.

#### **ARTICLE III:**

##### **Affiliations**

The Dow Graduate Association of North America shall be a non-profit, non-political organization. Although it shall function closely with the larger Association of Pakistani Physicians of North America, it shall be independent organization. All attempts shall be made to conform the certification requirements of IRS as a non-profit professional organization.

#### **ARTICLE IV:**

##### **Aims & Objectives**

The primary purpose of the organization is to provide a forum for professional and social interaction among Dow Graduates. The following objectives are defined to achieve this goal:

1. Periodic meetings of Dow Graduates to facilitate better understanding of the needs of Dow Graduates and to provide a forum to provide a leadership and direction in the larger Association of Pakistani Physicians and other similar medical organizations involving graduates from Pakistan.
2. Periodic publication of a newsletter for dissemination to general membership. This newsletter shall highlight current activities of the Association and publish

information about current events and activities at Dow Medical College, Karachi. To accomplish this, a liaison shall be established with the officials of the parent institution and also with other alumni associations in Pakistan and elsewhere.

3. To assist and support newly arriving Dow Graduates in providing useful professional and other information. Towards this goal, local branches shall be created on a regular basis.
4. To coordinate with other local medical organizations and societies.
5. To foster, preserve and perpetuate medical ethics amongst Dow Graduates.
6. To provide professional and other support to the Dow Medical College and its students as feasible and appropriate.

## **ORGANIZATION COMPONENTS:**

For the purpose of administrative functions, there shall be three major organizational units.

(a) General Membership

(b) Executive Committee consisting of:

1. President
2. Immediate Past President
3. Secretary-Treasurer
4. Eight members of Executive Committee, 2 each according to US Regional Time Zones Eastern, Central Mountain and Pacific.
5. President Elect

## **ELECTIONS OF OFFICE BEARERS**

(a) The Executive Committee shall act as the Nominating Committee for the office of the President-Elect and the Secretary-Treasurer for the following year and will present at a slate to the general membership at the time of the Annual Meeting

(b) Other nominations for the Office of President and Secretary-Treasurer shall be accepted from general members provided

1. Nomination is received, duly proposed and seconded, from eligible members at least one week prior to the Annual Meeting.
2. The proposed officer accepts the nomination.
3. The Nominee and the members proposing and seconding shall be present at the Annual Meeting.

(c) All councilors shall be nominated at the Annual Meeting. In the event of vacancies remaining unfulfilled, the President may appoint Councilors from the membership at large within three months of Annual Meeting.

## **EXECUTIVE DIRECTOR**

(a) Executive Director shall be nominated by the Executive Committee for the term of five years.

(b) The function of the executive Director will be to maintain the offices of the

Association at his address, and to oversee and execute the day to day workings of the Association in consultation with the Executive Committee.

(c) He will be a voting member of the Executive Committee.

## **MEETINGS**

(a) General Membership

The General membership shall meet at least once every calendar year; at least one month's notice shall be given for such a meeting.

(b) Executive Committee

The Executive Committee shall meet at least once annually. Every effort will be made by the executive Committee to hold additional meeting coinciding with the Executive Council Meetings of the Association of Pakistani Physicians. The President shall maintain close contact with all the members of the Executive Committee and their input and advice and assistance shall be regularly sought.

(c) Roberts Rules of Order shall be adopted for the conduct of all meetings.

## **DUES:**

Membership fees and annual dues shall be determined by the Executive Committee at its annual meeting.

## **FINANCIAL REPORT:**

The Secretary-Treasurer shall present an annual report at the General Membership Meeting.

## **AMENDMENTS TO CONSTITUTION:**

(a) Amendments to the constitution may only be made at the General Membership Meeting.

(b) Amendment may be proposed in writing by any member in good standing.

(c) The proposed amendment must be submitted to the secretary at least two weeks prior to the Annual General Body Meeting.

(d) The Executive Committee may also propose amendments to the General Membership.

(e) All amendments shall require 2/3 majority ratification.

(f) All amendments will become effective immediately upon adoption